

Application for Admission



Section A: Student Details

Title: Mr/Miss etc.:		First name(s)(as shown in passport):		Family name (as shown in passport):	
Date of Birth (dd/mm/yyyy):		Nationality: Gender:		Religion:	
Father's name : Occupation:			Mother's name: Occupation:		
Home address:		Correspondence address (if different)		Address (if living with guardian):	
Main Contact Telephone Number: Mobile (Parents): Email (Parents):			Mobile (Student): Email (Student):		
Passport Number:			Date of Expiry:		
Please attach a copy of the personal information page of the passport. If your child is not a UK national he/she may be required to obtain a student visa.					
Where did you hear about Cambridge Tutors College?			Proposed University Degree Course:		

Section B: Education History

Name and address of schools / colleges attended from age 11	Dates		Qualifications obtained (GCSE ,O levels, SPM or equivalent)	Dates	
	From	To		From	To

Section C: Additional Learning Needs

Does your child have any of the following? Please tick as appropriate.

<input type="checkbox"/>	ADHD	<input type="checkbox"/>	Asperger's Syndrome	<input type="checkbox"/>	Autism	<input type="checkbox"/>	Dyslexia
<input type="checkbox"/>	Dyspraxia	<input type="checkbox"/>	Hearing impairment	<input type="checkbox"/>	Visual impairment	<input type="checkbox"/>	Other (Please give details below)

Please enclose the most recent Education Psychologist's report, if you have one.

Section D: Course for which you are applying

Please select the appropriate course. Please note that the College cannot guarantee all subjects will run. Our offer letter will confirm subject selection. The College is always willing to advise students on their subject choices to ensure the right compatibility with ability levels, individual interests and university aspirations.

The College also reserves the right to ask a student to change a subject selection if, on entry, it is evident the course is not appropriate for that student.

Two year A-Level course starting in September 20 and desired subjects are (up to four):

1.	2.	3.	4.
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18 month A-Level course starting in January 20 and desired subjects are (up to four):

1.	2.	3.	4.
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Please note that the College will insist on an appropriate level of English for each course. Students may take EAL lessons to improve their English skills (leading to IELTS qualification). Please see Section E.

One year Pre sixth GCSE starting in September 20 (select up to four other subjects):

<i>Mathematics (compulsory)</i>		<i>English (compulsory; either Language or IELTS)</i>	
1.	2.	3.	4.

One year Pre sixth Foundation starting in September 20 (the subject choices are limited):

<i>Mathematics (compulsory)</i>	<i>English language (compulsory; intensive)</i>
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Choose from **one** of the three additional course options below:

<input type="checkbox"/>	Science and Engineering	<input type="checkbox"/>	Architecture and the Creative Arts	<input type="checkbox"/>	Economics, Business Studies and Social Sciences
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Section E: Proficiency in English

For non UK nationals only - Have you previously studied in the UK before?

Years:

Does he/she hold an English language qualification? If so, what was the qualification and result?

Result:

Please note the following minimum IELTS (or equivalent) requirement for each course is as follows:

Two year A level programme	6.0
18 Month A level course	6.0
GCSE course	5.0
Foundation course	3.5

Is IELTS required? Yes No

Section F: Confidential Medical Declaration

This section, where we require a brief medical history, MUST be completed fully. Use a separate sheet to provide further information if necessary. The College may require further information from a medical practitioner to assist in any decision to offer a place. Failure to disclose a medical condition is considered to be a breach of the contractual relationship between the parents and the College.

You must include details of any condition for which your child has received either a medical diagnosis or hospital treatment:

Has he/she received any medical treatment in the last two years?		Yes		No
<i>If yes please give details:</i>				
Does he/she have any current allergies or medical conditions?		Yes		No
<i>If yes please give details:</i>				
Is he/she taking any prescribed medicine on a regular basis?		Yes		No
<i>If yes please give details:</i>				
If you do not wish your son/daughter/ward to receive First Aid treatment at the College please explain your reasons.				
Please give the name and telephone number of at least two people to contact in case of emergency				
Name:	Name:			
Telephone:	Telephone:			
Relationship to child:	Relationship to child:			

Section G: Application for Accommodation

Do you wish to apply for:		Homestay - Go to Part 1		Boarding - Go to Part 2		No accommodation - Go to Part 3
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Part 1: Homestay

Do you require 5 or 7 nights accommodation?		5		7
<i>For 5 nights accommodation please give your child's weekend address and telephone number:</i>				

Would you prefer him/her to be the only student in the host family? Yes No Don't mind

Would you like him/her to be in a host family with children? Yes No Don't mind

Would you like him/her to be in a host family with pets? Yes No Don't mind

Is he/she allergic to any animals? (If yes please give details below) Yes No

Does he/she smoke? Yes No

Does he/she practise his/her religion regularly? Yes No Sometimes

Does he/she have any special dietary requirements? (If yes please give details below) Yes No

Does he/she have any special interests or hobbies or other requests?

NB: No guarantee can be given that your preferences will be met in every instance, but the Accommodation Officer will make every effort to do so.

Part 2: Boarding

What type of room do you require?		Superior		Standard		Twin
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Does he/she have any special dietary requirements? (If yes please give details below)

 Yes No

Does he/she have any special interests or hobbies or other requests?

Part 3: No Accommodation required

Please give address and telephone number of where your child will be living:

If your child is under 18 years of age please provide his/her guardian's full name, address and contact details and their relationship to your child (e.g. sister, aunt):

Section H: Conditions of Enrolment

- Applicants who meet the minimum entry requirements will receive in writing an offer of a place on an appropriate course.
- No student can be formally enrolled in the college until:
 - the registration fee is paid (plus deposit for overseas students) (see fee sheet for current rates) AND
 - the Confirmation of Acceptance form is returned, duly signed.
- The overseas deposit will be refunded at the end of the course, less any disbursements. This deposit can only be refunded if:
 - the student is refused an entry visa OR
 - the college withdraws the offer of the course for any reason.
- One term's notice, or a term's fees in lieu of notice, is normally required for withdrawal from a course.
- The college reserves the right, after due warning, to remove from the college or from its examination entry lists any student who, in the opinion of the tutors, has failed to complete the minimum amount of work or register the minimum attendance needed to ensure a reasonable chance of success on his or her chosen course.
- The college reserves the right, after due warning, to remove from the college any student, for whom tuition fees remain unpaid.

Students on 18 month or 2 year A level courses are required to attain a minimum standard of competence in their first year examinations.

Section I: Financial Undertaking

I/we* hereby apply for admission to Cambridge Tutors College for our son*/daughter*/ward*. If I/we* subsequently accept the place offered I/we* undertake to pay all tuition fees incurred as they become due. I/we* understand that the fees may be varied from time to time.

I/we* understand that the College may process personal data about our child, including sensitive personal data such as medical details, for the purpose of administering its selection and welfare procedures and we consent to the processing of our child's personal data for these purposes.

First Signature:

Full name:

Relationship to child:

Date:

Second Signature:

Full name:

Relationship to child:

Date:

Please indicate which items are enclosed with the application form:

Copies of Examinations Certificates/Results slips

Last School Report

Passport size photograph

Copy of passport (page showing personal details)

Return to: CTC London, Water Tower Hill, South Croydon CR0 5SX