

Principal: Dr Chris Drew EdD, MA, BSc, PGCE, DipRSA

Cambridge Tutors College  
Water Tower Hill, Croydon, Surrey CR0 5SX  
Tel: +44 (0) 20 8688 5284 Fax: +44 (0) 8686 9220  
Email: [info@ctc.ac.uk](mailto:info@ctc.ac.uk) Website: [www.ctc.ac.uk](http://www.ctc.ac.uk)



11<sup>th</sup> December 2020

Dear College Community

I send warm festive greetings to our entire community all over the world. As the year draws to a close, I am sure we all will remember 2020. Who would have thought that at the beginning of the year, the world would be faced with such challenges and difficulties? As much as this has brought sadness and uncertainty, we still have witnessed kindness, self-sacrifice, community spirit and eventually, incredible hard work and dedication from the scientific community has brought the first vaccines. This is indeed most welcome news, large-scale vaccinations are already underway here in the UK and we will end the year with the knowledge that 2021 will be a better, safer and happier year as we all return to a more normal way of life.

We will end the term on Friday 18 December, it has been a long term for many and some of our students have remained overseas this term. Schools in the UK remain open and we will cease all online tuition in January. Any student still overseas needs to ensure they return to the UK in good time to allow for any quarantine periods before online tuition finishes. We have strongly discouraged any international travel over Christmas and all CTC accommodation including the Student Village remain open over the festive season.

Please remember travel corridors change frequently and those who may travel over Christmas need to keep a vigilant eye on these:

<https://www.gov.uk/guidance/coronavirus-covid-19-travel-corridors>

Pre-arrival form to be completed before re-entry to the UK:

<https://www.gov.uk/provide-journey-contact-details-before-travel-uk>

As you may be aware, since the UK reopened its borders over the summer, travellers arriving from most countries (including returning UK residents) have had to self-isolate for 14 days. There were a few exceptions including those arriving from these travel corridors.

From December 15, however, those arriving in England will be able to reduce the amount of time they have to quarantine if they undertake a private Covid-19 test five days after they arrive. These will typically cost between £65 to £225 and produce results within 24 to 48 hours, meaning returning travellers who test negative could be free to leave quarantine six days after arrival therefore reducing isolation periods. There are some links to such tests below, we are not endorsing these tests, individuals are at liberty to secure their own supplier but evidence of a negative test and dates of travel will be required to return to College based tuition.

<https://www.healthnethomecare.co.uk/covid-19-pcr-test-home-visiting-service/>

<https://www.chronomics.com/coronavirus>

Principal: Dr Chris Drew EdD, MA, BSc, PGCE, DipRSA

Cambridge Tutors College  
Water Tower Hill, Croydon, Surrey CR0 5SX  
Tel: +44 (0) 20 8688 5284 Fax: +44 (0) 8686 9220  
Email: [info@ctc.ac.uk](mailto:info@ctc.ac.uk) Website: [www.ctc.ac.uk](http://www.ctc.ac.uk)



We have been most fortunate and no student has contracted COVID 19 this term, however, we must continue to all play our part and follow UK Government advice, we are therefore required to pass on the following guidance in case of any positive cases in the holidays:

- Where a student or staff member tests positive for coronavirus (COVID-19), having developed symptoms **more than 48 hours since being in college**, the college **should not be contacted**. Parents and carers should follow contact tracing instructions provided by NHS Test and Trace;
- For the first six days after teaching ends, if a student or staff member tests positive for coronavirus (COVID-19), having developed symptoms **within 48 hours of being in school**, the college is asked to assist in identifying close contacts and advising self-isolation, as the individual may have been infectious whilst in college;
- College staff are not asked to remain on-call or conduct any contact tracing **more than six days after the final day of teaching**. Our last teaching day is Friday December 18, there should be no student contact tracing request beyond Thursday 24 December.

After College closes on Friday 18 December, the emergency contact numbers will be:

Accommodation and Boarding Staff via the following numbers:

Accommodation Manager (Mrs Susan Marlow): 07557 261 669

CTC Boarding Student Village House Parent (Mr Howard Walsh): 07551 348 899

If a student or member of staff is required to self-isolate due to contact with a positive case **after the first six days following the end of term**, we do not need to be informed until the first day of the new term.

Before ending, I need to pay tribute and recognise the loss of a fundamental part of CTC history on the sad passing of David Wilson, one of our former Principals who died peacefully on 1 December 2020 after a battle against pancreatic cancer. Our thoughts and condolences go to his family and we will find a time next year to organise a fitting tribute to this man, who has undoubtedly had an enormous positive impact on the lives of so many. He will be sadly missed.

Finally, I must say a personal thank you to all my colleagues. It has been an incredibly hard year and I know they have worked tirelessly to make the College safe, to feed and care for us, to look after the students and to continue to provide the exceptionally high quality tuition, often in difficult circumstances, to ensure our students education has been able to continue with the minimum of disruption. We all look forward to a brighter, more normal year ahead and to welcoming our community back to CTC after the Christmas break.

With the sincerest greetings of the festive period to you all.

A handwritten signature in black ink that reads 'Chris Drew'.

Dr Chris Drew  
**Principal**