

Application for Admission



Section A: Student Details

Title:	First names (as shown in passport):	Family name (as shown in passport):	
Date of Birth (dd/mm/yyyy):		Nationality:	
Gender:		Religion:	
Father's Name:		Father's Occupation:	
Mother's Name:		Mother's Occupation:	
Home address:	Correspondence address (if different):	Address (if living with guardian):	
Main Contact Telephone Number:		Emergency Telephone Number:	
Mobile Number (Father):	Mobile Number (Mother):	Mobile Number (Student):	
Email (Father):	Email (Mother):	Email (Student):	
Passport Number:		Date of Expiry:	
Please attach a copy of the personal information page of the passport. If your child is not a UK national he/she may be required to obtain a student visa.			
Proposed University Degree Course:		Where did you hear about Cambridge Tutors College?	
Referred by (Name):		Referral code (if any):	

Section B: Education History

Names and addresses of schools/colleges attended from age 11	Dates		Qualifications attained (GCSE, O level, SPM or equivalent)	Dates	
	From	To		From	To

Section C: Additional Learning Needs

Does your child have any of the following? Please tick as appropriate:

<input type="checkbox"/> ADHD	<input type="checkbox"/> Asperger's Syndrome	<input type="checkbox"/> Autism	<input type="checkbox"/> Dyslexia
<input type="checkbox"/> Dyspraxia	<input type="checkbox"/> Hearing impairment	<input type="checkbox"/> Visual impairment	<input type="checkbox"/> Other

If you have ticked Other, please give details below:

Section D: Course for which you are applying

Please select the appropriate course. Please note that the College cannot guarantee all subjects will run. Our offer letter will confirm subject selection. The College is always willing to advise students on their subject choices to ensure the right compatibility with ability levels, individual interests and university aspirations. The College also reserves the right to ask a student to change a subject selection if, on entry, it is evident the course is not appropriate for that student.

Courses starting in January

A-level 18-month course starting in January. Choose up to 4 subjects:

1.	2.	3.	4.
Choose from: <i>Biology • Chemistry • Economics • English Literature • Government and Politics • History • Mathematics • Further Mathematics • Physics • Psychology</i>			

NCUK International Foundation course starting in January: Choose one of the 2 course options below:

NCUK IFY in Business Tick Core modules: <i>Economics, Mathematics, English</i>	NCUK IFY in Science Tick Core modules: <i>Biology, Chemistry, English</i>
In addition, choose one of these modules:	In addition, choose one of these modules:
<i>Business Studies</i>	<i>Physics</i>
<i>Society and Politics/Government and Politics</i>	<i>Mathematics</i>
<i>Further Mathematics</i>	

Age: 17+. This course is for three subjects only.

Courses starting in September

A-level 2-year course starting in September. Choose up to 4 subjects:

1.	2.	3.	4.
Choose from: <i>Art and Design • Biology • Chemistry • Computer Science • Economics • English Literature • French • Further Mathematics • Geography • German • Government and Politics • History • Italian • Mathematics • Physics • Psychology • Spanish</i>			

NCUK International Foundation course starting in September: Choose one of the 2 course options below:

NCUK IFY in Business Tick Core modules: <i>Economics, Mathematics, English</i>	NCUK IFY in Science Tick Core modules: <i>Biology, Chemistry, English</i>
In addition, choose one of these modules:	In addition, choose one of these modules:
<i>Business Studies</i>	<i>Physics</i>
<i>Society and Politics/Government and Politics</i>	<i>Mathematics</i>
<i>Further Mathematics</i>	

Age: 17+. This course is for three subjects only.

GCSE 1-year course starting in September. Choose up to 4 subjects:

<i>Mathematics (compulsory)</i>		<i>English (compulsory, either Language or IELTS)</i>	
1.	2.	3.	4.
Choose from: <i>Art and Design • Biology • Chemistry • Computer Science • English Literature • Geography • History • Physics</i>			

Pre GCSE course starting in September (subject choices are limited):

<i>Mathematics (compulsory)</i>	<i>English Language (compulsory, intensive)</i>
Choose from one of the three course options below:	
Science and Engineering	Architecture and the Creative Arts
Economics, Business Studies and Social Sciences	

Section E: Proficiency in English

For non-UK nationals only - Has he/she previously studied in the UK before?	No	Yes	Which years:
Does he/she hold an English Language qualification? If so, what was the qualification and result?	No	Yes	Qualification: Result: Date:
Please note the following minimum IELTS (or equivalent) requirement for each course is as follows:			Is IELTS required? Yes No
January: 18-month A-Level - 6.5 NCUK International Foundation - 5.5	September: A-Level - 6.0 Three A-Level program - 5.5	One year GCSE course - 5.0 Pre GCSE Preparation course - 3.5 NCUK Foundation - 5.0	

Section F: Confidential Medical Declaration

This section, where we require a brief medical history, **MUST** be completed in full. Use a separate sheet to provide further information if necessary. The College may require additional information from a medical practitioner to assist in any decision to offer a place. Failure to disclose a medical condition will be regarded as a breach of the contractual relationship between the parents and the College.

You must include details of any condition for which your child has received either a medical diagnosis or hospital treatment:

Has he/she received any medical treatment in the last two years?	No	Yes	If Yes, please give details of these treatment(s) below:
Does he/she have any current allergies or medical conditions?	No	Yes	If Yes, please give details of these allergies/conditions below:
Is he/she taking any prescribed medicine on a regular basis?	No	Yes	If Yes, please give details of these medicines below:
If you do not wish your son/daughter/ward to receive First Aid treatment at the College, please give your reasons below:			
Please give the name and telephone number of at least two people to contact in case of an emergency:			
Name:		Name:	
Telephone number:		Telephone number:	
Relationship to child:		Relationship to child:	

Section G: Application for Accommodation

If you wish to apply for Homestay, please tick here: Now fill out **Part 1** only If accommodation is not required, please tick here: Now fill out **Part 2** only

NB: If CTC has boarding available, a separate set of forms will need to be completed.

Part 1: Homestay

Do you require 5 or 7 nights accommodation?	5 nights	7 nights	
For 5 nights accommodation please give your child's weekend address and telephone number:			
Would you prefer him/her to be the only student in the host family?	Yes	No	Don't mind
Would you like him/her to be in a host family with children?	Yes	No	Don't mind
Would you like him/her to be in a host family with pets?	Yes	No	Don't mind
Is he/she allergic to any animals? (If yes, please give details below)	Yes	No	
Does he/she smoke?	Yes	No	
Does he/she practise his/her religion regularly?	Yes	No	Sometimes
Does he/she have any special dietary requirements? (If yes, please give details below)	Yes	No	
Does he/she have special interests, hobbies, or other requests? (If yes, please give details below)	Yes	No	

NB: No guarantee can be given that your preferences will be met in every instance, but the Accommodation Officer will make every effort to do so.

Part 2: No accommodation required

Please give below the address and telephone number of where your child will be residing:

Address:	
Telephone number:	

If your child is under 18 years of age, please provide the guardian's details below:

Full name:	
Address:	
Telephone number:	Email:
Relationship to child:	Photocopy of guardian's passport details included: Yes No

Section H: Visa Information

Have you ever been granted a Tier 4 visa for the UK? No Yes If Yes, please enclose a copy of your BRP/Settlement Scheme document.

If you answer yes to any of the questions below, please give relevant details in the space(s) provided.

Have you ever been refused a visa for the UK?	No	Yes
Have you ever been refused a visa for any country?	No	Yes
Have you ever been convicted of a criminal offence?	No	Yes

Section I: Conditions of Enrolment

- Applicants who meet the minimum entry requirements will receive a written offer of a place on an appropriate course.
 - No student can be formally enrolled in the College until:
 - the registration fee of £265 is paid (plus deposit for overseas students) (see fee sheet for current rates) AND
 - the Confirmation of Acceptance form is returned, duly signed.
 - The overseas deposit will be refunded at the end of the course, less any disbursements. This deposit can only be refunded if:
 - the student is refused an entry visa, OR
 - the College withdraws the offer of the course for any reason.
 - One term's notice, or a term's fees in lieu of notice, is required for withdrawal from a course.
 - The College reserves the right, after due warning, to remove from the College or from its examination entry lists, any student who fails to maintain satisfactory behaviour and/or fails to complete the minimum amount of work and/or fails to register the minimum attendance needed to ensure a reasonable chance of success on his or her chosen course.
 - The College reserves the right, after due warning, to remove from the College any student for whom tuition fees remain unpaid.
- Students on 18-month or 2-year A-level courses are required to attain a minimum standard of competence in their first-year examinations.

Section J: Financial Undertaking

I/we* hereby apply for admission to Cambridge Tutors College for our son*/daughter*/ward*. If I/we* subsequently accept the place offered, I/we* hereby undertake to pay all tuition fees incurred as they become due. I/we* understand that the fees may be varied from time to time.

I/we* understand that the College may process personal data about my/our* child, including sensitive personal data such as medical details, for the purpose of administering its selection and welfare procedures, and I/we* hereby consent to the processing of my/our* child's personal data for these purposes.

* Delete as appropriate

First Signature (signature must match your passport or ID card):

Second Signature (signature must match your passport or ID card):

Full name:	Full name:
Relationship to child:	Relationship to child:
Date:	Date:

Please indicate which of the following items you have enclosed with this application form:

Copies of Examinations Certificates/Results slips	Last School Report
Copies of parents' passports (pages showing personal details)	Copy of student's passport (page showing personal details) and BRP/Immigration document

Return to: CTC London, Water Tower Hill, South Croydon CR0 5SX